

HARVARD MEDICAL SCHOOL VANDERBILT HALL

Business Office
107 Avenue Louis Pasteur
Boston, Mass. 02115-5750



(617) 432-1630
(617) 432-1629
FAX (617) 432-2468
vanderbilt_hall@hms.harvard.edu

Payment Methods

Credit and Debit Cards

- Stop by the Vanderbilt Hall Business Office (Preferred method)
- By telephone: Call 617-432-1629 (Preferred method)
- Credit Card Authorization Form (below)

For your security this form must be faxed. We do not accept scanned credit payment forms sent by email.

Check -- Made payable to Vanderbilt Hall/HMS.

Payments may be made by one of the above methods only. If you choose to make a credit card payment by telephone, you may return a scanned copy of your signed renewal application by email. **DO NOT EMAIL THE CREDIT CARD AUTHORIZATION FORM**

Credit Card Payment Authorization Form

Please charge \$_____ to my credit card for Vanderbilt Hall athletic membership charges for the period of _____ to June 30, 2017. (Please contact the Vanderbilt Business Office for current rate).

Credit Card Number	
Credit Card Type	(circle) VISA MASTERCARD AMEX
Expiration Date	
V-Code	
REQUIRED FOR INTERNATIONAL CHARGES -- The V Code is found on the back of your Visa or MasterCard, in the signature box. The last 3 numbers there are the V code.	
Signature	
Print Name	
Today's Date	

Business Office Use Only

Date Received: _____ By: _____ Amount: _____
 Entered by: _____ Date Entered: _____
 Visa/MC/Amex Sequence # _____ Batch# _____
 Approval Code: _____ 4 digit Reference _____