

Q: Who can get a Harvard ID Card?

A: Active faculty (both on Quad and in the affiliated hospitals), staff, post docs, and students are eligible to get a Harvard ID card.

Q: I am appointed through one of the affiliated hospitals – when and how do get my Harvard ID card?

A: There are 2 steps:

- 1) Verify first that your appointment has been entered into the Harvard HR system by checking that you appear in the [HMS Whitepages](#)
- 2) If you do appear, then you may go to one of the Harvard ID Offices to have your picture taken and receive your Harvard ID Card.

Campus Service Center 807 Holyoke Center 1350 Massachusetts Ave. Cambridge , MA 02138 - 3846	Harvard Longwood ID Office Kresge Building (School of Public Health) 677 Huntington Ave. Ste 119 Boston, MA 02115
(617) 496-7827 (P)	(617) 432-0389 (P)
(617) 496-8278 (Fax)	(617) 432-7088 (Fax)
id_services@harvard.edu	idooffice@hsph.harvard.edu
Mon - Fri 8:00 am - 4:00 pm Sat - Sun: Closed	Mon - Fri 8:00 am - 4:00 pm Sat - Sun: Closed

Q: What if I cannot find my name in the White Pages?

A: This means that either your appointment request has not yet been entered into the Harvard system, or your appointment has lapsed. In both cases, please contact your department administrator so she or he can follow up with us on any missing paperwork.

Q: I lost my ID card – how do I get a replacement?

A: Go to the ID Office and report your card as lost. There is a charge of \$25.00 for a lost photo ID card. [Click here](#) for more information on lost or stolen ID cards.

Visit the Harvard [Campus Services](#) website for more ID card information.