CITI Program Training

To be completed by time of application and renewed every four years

1. **Account Registration: http://www.CitiProgram.org**

Complete personal information questions and create account. When you reach a question at the bottom of the page asking if you would pay for credit, select NO.

2. **Already have a CitiProgram Account?**

Login at www.CitiProgram.org and select: **Add a course or update learner groups**
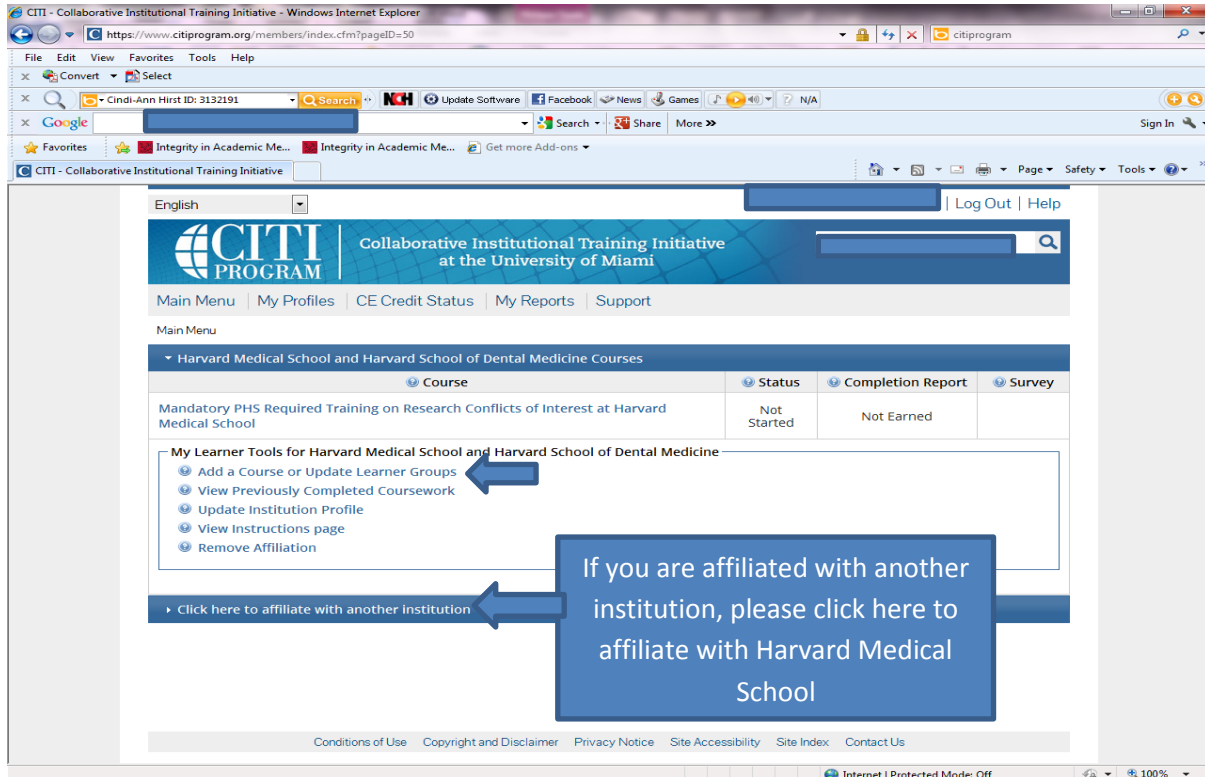
3. **Tick Conflicts of Interest** to add PHS Training to your courses.
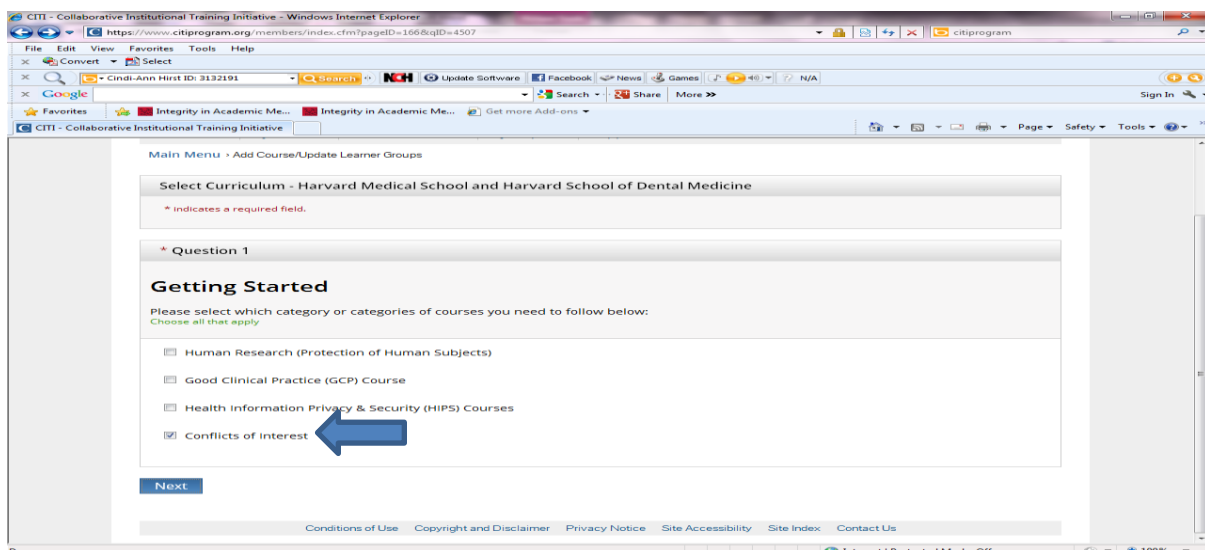
4. Beneath *Course* on the main page, you will see *Mandatory PHS Required Training on Research Conflicts of Interest at Harvard Medical School.* **Click the Link (highlighted in blue).**

5. **Complete 3 Modules** – enter the module, read the information and take the quiz at the bottom

Failure to complete this training will delay application process and/or disbursement of funds.