

FDA ADVISORY COMMITTEE INFORMATION SHEET

Advisory Committee Oversight and Management Staff (ACOMS) in the Office of the Commissioner work in close collaboration with all 7 of FDA Centers to provide consistency in the development, implementation, and operational use of Agency Advisory Committee (AC) policies and guidance's, and relevant regulations and statutes. <http://www.fda.gov/AdvisoryCommittees/default.htm>

FDA Advisory Committees are governed by the Federal Advisory Committee Act (1972) and provide for the availability of independent expert advice to the Agency. FDA has:

- 34 FDA Advisory Committees; Medical Device AC: 18 Panels
- 634 AC members
- 85 Meetings per year on average

Advisory Committees contribute credibility and integrity to FDA's mission of protecting and promoting the public health by:

- obtaining outside, independent, expert advice
- allowing for open public discussion of important health issues

FDA holds Advisory Committees meetings to obtain independent, expert advice on various issues including:

- New Products
- Product labeling
- Regulatory science
- Guidance documents

The different types of Advisory Committees members are:

- Academicians/Practitioners
- Consumer Representatives
- Industry Representatives
- Patient Representatives

Experience and qualifications desirable for committee membership include:

- Several years of research and clinical experience
- Proven experience in teaching, research and technical writing
- Ability to interpret and analyze scientific data
- An acknowledged expert in their field of study
- Acknowledged leadership role(s) within organization, professional societies and science policy activities
- Representatives of consumer and industry perspectives on issues and actions

Committee service expectations:

- Terms are generally 4 years
- Committees meet approximately 2 times a year
- Members are appointed as Special Government Employees (SGEs)
- Meetings are held in the Washington DC area
- Travel, lodging, per-diem, and daily pay is provided
- Members are expected to review large briefing packages before each meeting

To Apply, go to FDA Advisory Committee website and click on "How to Apply" Nominations of qualified individuals must include:

- Complete curriculum vitae for each nominee
- Current business, home address, telephone number and e-mail
- The advisory committee(s) or panel(s) for which the nominee is recommended
- A confirmation that the nominee is aware of the nomination (unless self nominated)
- Where you heard about FDA Advisory Committees (professional meeting, friend, etc)