

**FORMAL NOTICE**

<b><i>Causal Event(s) or triggers</i></b>	<b><i>Remedial Action and Requirements of Category</i></b>	<b><i>Communication Documentation</i></b>	<b><i>Duration</i></b>
<p>Ordinarily one or more of the following:</p> <ul style="list-style-type: none"><li>• Failure on initial taking of final exam in a preclerkship course</li><li>• 2 marginal satisfactory grades in preclerkship courses</li><li>• NBME shelf exam failure in a core clerkship</li><li>• Failure to take any required USMLE exam (Step 1, Step 2CK, Step 2CS) by published deadlines</li><li>• 4 or more <i>Category 2 Absences</i> during an academic year</li><li>• Serious comments of concern either in narrative evaluation from a course or clerkship or as reported by the Academic Society, course/clerkship/PCE director or other official</li><li>• Failure to meet HMS standards of professional conduct and responsibility</li></ul>	NA	Student receives written notice regarding PRB concerns; written notice cc'd to Society, Registrar, Dean for Students and Dean for Medical Education.	NA