



- **Package pick-up location:** at the HIM/NRB receiving area, 77 Avenue Louis Pasteur.
(A map to the new pick-up location is below. NO FOOT TRAFFIC IS ALLOWED THROUGH THE LOADING DOCK.)
- **Package pick-up times:** **7:30 a.m. to 9:00 a.m. and 4:00 p.m. to 6:00 p.m.,** Monday through Friday.
- Letters sent via U.S. Mail are delivered to the Vanderbilt mailboxes. ***But all packages will be delivered to the HIM/NRB receiving area at 77 Avenue Louis Pasteur and must be addressed as indicated below.***

➤ **Packages**

If you are having packages shipped here, or are ordering items online and receiving them through the **U.S. Mail, UPS, FedEx, DHL, Laser Ship or any other delivery service**, you must have them addressed as follows:

(Resident's Name)

Vanderbilt Mail Center (Resident's Assigned Mailbox Number)

77 Avenue Louis Pasteur

Boston, MA 02115-5750

➤ **Letters sent via U.S. Mail**

If you are receiving letters through the **US Postal Service** that fit into your Vanderbilt mailbox, continue to have them addressed as follows:

(Resident's Name)

Vanderbilt Hall (Resident's Assigned Mailbox Number)

107 Avenue Louis Pasteur

Boston, MA 02115-5750

- The telephone number for package delivery inquiries is 617-432-8321.