6. TEMPORARY WITHDRAWAL; INVOLUNTARY LEAVE OF ABSENCE (LOA)

Causal Event(s) or triggers	Remedial Action	Communication Documentation	Duration
When remediation has been unsuccessful and time away for extensive academic remediation or medical help is deemed crucial to successful completion of the degree program	Remedial program created by Society and/or the Office of Advising Resources and approved by PRB. Remedial program must make explicit the School's expectations for the student's activities during the leave, expected duration of the leave, and conditions of return and reentry into the MD program. One criterion for the plan is its implication for progress in the developmental categories. At appropriate times during the LOA, the student must work with the Society to prepare a written account for PRB review about what has been learned from the experience. This account should be organized according to developmental areas. The Society reports back to the PRB at regularly scheduled meetings about the student's progress, with particular focus on the outcome of the student's reflection on what she/he has learned from the experience. A LOA triggered in whole or in part by medical or mental health concerns may require medical or psychiatric clearance before a return to school. The PRB will make this determination at the outset when placing a student on LOA. Clearance is usually determined by Harvard University Health Services.	Student receives written notice regarding PRB concerns and requirement for leave of absence. Written notice cc'd to Society, Registrar, Dean for Students, Dean for Medical Education. Dates, reasons for LOA and resolution specified in the student's MSPE/ Dean's letter. Student may appear before the PRB to present his/her account of the case.	LOA status is granted for one year at a time with the possibility for approval of a second year's LOA if the application is submitted before the first year ends. Student remains on AP if applicable upon return for one year or a period determined by the PRB.