

Department Name	HR Consultant	HR Coordinator	Recruiter	Transaction Coordinator	Faculty Affairs Coordinator
Academic and Clinical Programs	Simone Leary	Emily Baker	Trina Burrous	Margaret Gawin-Paez	
Academic and Research Integrity	Simone Leary	Emily Baker	Trina Burrous	Margaret Gawin-Paez	
Adelstein Lab	Ryan Thibodeau	Emily Baker	Trina Burrous	Margaret Gawin-Paez	
Anaesthesia (Hosp)				Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Armenise-Harvard Foundation	Kate Yaeger	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
Basic Sciences and Graduate Studies	Nadgie Moten	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
Biomedical Informatics	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Mark Levy	Katie Chasson/Gregory Demetriou
Biological and Biomedical Sciences	Nadgie Moten	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
Biological Chemistry & Molecular Pharmacology	Simone Leary	Emily Baker	Trina Burrous	Stefanie Brewster	Katie Chasson/Gregory Demetriou
Campus Services Mailroom	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Chirelle Hitt	
Cell Biology	Simone Leary	Emily Baker	Trina Burrous	Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Center for Bioethics	Nadgie Moten	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
Center for Primary Care	Nadgie Moten	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
Clinical and Translational Science Center	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Margaret Gawin-Paez	
Committee on Microbiological Safety	Ryan Thibodeau	Emily Baker	Trina Burrous	Mark Levy	
Communications and External Relations	Kate Yaeger	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
Continuing Education	Nadgie Moten	Emily Baker	Trina Burrous	Mark Levy	
Countway Library of Medicine	Nadgie Moten	Jordan Hammond	Wanda Garland	Mark Levy	
Custodial Services	Diane Ramirez-Riley	Jordan Hammond	Jordan Hammond	Chirelle Hitt	
Dean's Office- Medical School	Simone Leary	Jordan Hammond	Trina Burrous	Margaret Gawin-Paez	
Dental School	Kevin Dolan	Christine Narsjo Michelle Davidson-Schapiro		Chirelle Hitt	Katie Chasson/Gregory Demetriou
Dermatology (Hosp)				Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Diversity Inclusion and Community Partnership	Simone Leary	Emily Baker	Trina Burrous	Mark Levy	
Division Of Medical Sciences	Nadgie Moten	Jordan Hammond	Wanda Garland	Mark Levy	
Dubai Harvard Foundation for Medical Research	Nadgie Moten	Jordan Hammond	Trina Burrous	Mark Levy	
Emergency Medicine				Chirelle Hitt	Katie Chasson/Gregory Demetriou
Engineering and Construction	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Chirelle Hitt	
Executive Administration	Kate Yaeger	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
External Education	Nadgie Moten	Emily Baker	Trina Burrous	Mark Levy	
Facilities	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Chirelle Hitt	
Faculty Affairs	Simone Leary	Emily Baker	Tami Bothwell	Margaret Gawin-Paez	
Family Van	Nadgie Moten	Emily Baker	Wanda Garland	Chirelle Hitt	
Finance	Kate Yaeger	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
Genetics	Simone Leary	Emily Baker	Trina Burrous	Mark Levy	Katie Chasson/Gregory Demetriou
Global Health and Social Medicine	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Graduate Education and Global Programs	Nadgie Moten	Jordan Hammond	Trina Burrous	Mark Levy	
Harvard Center for Comparative Medicine (HCCM)	Ryan Thibodeau	Emily Baker	Trina Burrous	Mark Levy	
Harvard Health Publications	Nadgie Moten	Jordan Hammond	Trina Burrous	Mark Levy	
Harvard Macy Institute	Nadgie Moten	Jordan Hammond	Wanda Garland	Mark Levy	
Harvard NeuroDiscovery Center	Ryan Thibodeau	Emily Baker	Trina Burrous	Chirelle Hitt	
Harvard Program in Therapeutic Science	Ryan Thibodeau	Emily Baker	Trina Burrous	Mark Levy	
Health Care Policy	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Health Sciences and Technology	Nadgie Moten	Jordan Hammond	Wanda Garland	Mark Levy	Katie Chasson/Gregory Demetriou
Human Resources	Kate Yaeger	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
ICCB - Longwood	Ryan Thibodeau	Emily Baker	Trina Burrous	Mark Levy	

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Information Technology	Kate Yaeger	Emily Baker	Trina Burrous	Mark Levy	
Institutional Planning and Policy	Kate Yaeger	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
Longwood Medical Energy Collaborative	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Chirelle Hitt	
M.D. Ph.D. Program	Nadgie Moten	Jordan Hammond	Wanda Garland	Mark Levy	
Mass Spectrometry Facility (cell)	Simone Leary	Emily Baker	Trina Burrous	Margaret Gawin-Paez	
Medicine (Hosp)				Stefanie Brewster	Katie Chasson/Gregory Demetriou
Microbiology and Immunobiology	Ryan Thibodeau	Emily Baker	Trina Burrous	Stefanie Brewster	Katie Chasson/Gregory Demetriou
Neurobiology	Ryan Thibodeau	Emily Baker	Trina Burrous	Chirelle Hitt	Katie Chasson/Gregory Demetriou
Neurology (Hosp)				Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Neurosurgery (Hosp)				Mark Levy	Katie Chasson/Gregory Demetriou
New England Primate Research Center	Diane Ramirez-Riley	Jordan Hammond		Mark Levy	
Obstetrics, Gynecology (Hosp)				Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Ombudsperson Services	Kate Yaeger	Jordan Hammond	Wanda Garland	Margaret Gawin-Paez	
Operations	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Chirelle Hitt	
Ophthalmology (Hosp)				Chirelle Hitt	Katie Chasson/Gregory Demetriou
Orthopedic Surgery (Hosp)				Mark Levy	Katie Chasson/Gregory Demetriou
Otolaryngology (Hosp)				Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Pediatrics (Hosp)				Mark Levy	Katie Chasson/Gregory Demetriou
Physical Medicine & Rehabilitation (Hosp)				Chirelle Hitt	Katie Chasson/Gregory Demetriou
Planning Office	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Chirelle Hitt	
PME - Anatomical Gifts Program	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Admissions Office	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Curriculum Support	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Educational Development	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Financial Aid	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Francis Weld Peabody Society	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Medical Education	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Office of the Registrar	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Oliver Wendell Holmes Society	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Policy Planning and Financial Admin	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Recruitment and Multicultural Affairs	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Scholars in Clinical Science	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Student Affairs	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-Walter Bradford Cannon Society	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
PME-William Bosworth Castle Society	Nadgie Moten	Emily Baker	Wanda Garland	Margaret Gawin-Paez	
Population Medicine				Chirelle Hitt	Katie Chasson/Gregory Demetriou
Programs in Research at VA	Ryan Thibodeau	Emily Baker	Trina Burrous	Margaret Gawin-Paez	
Psychiatry - Consolidated	Ryan Thibodeau	Emily Baker	Trina Burrous	Margaret Gawin-Paez	
Psychiatry (Hosp)	Ryan Thibodeau	Emily Baker	Trina Burrous	Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Psychiatry-BOVAMC (Hosp)	Ryan Thibodeau	Emily Baker	Trina Burrous	Margaret Gawin-Paez	
Radiation Oncology (Hosp)				Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Radiology (Hosp)				Margaret Gawin-Paez	Katie Chasson/Gregory Demetriou
Research Administration and Operations	Ryan Thibodeau	Emily Baker	Trina Burrous	Mark Levy	
Research Subject Protection	Ryan Thibodeau	Emily Baker	Trina Burrous	Mark Levy	
Resource Development	Nadgie Moten	Jordan Hammond	Wanda Garland	Chirelle Hitt	
Sponsored Programs Administration	Ryan Thibodeau	Emily Baker	Trina Burrous	Mark Levy	
Stem Cell Institute				Margaret Gawin-Paez	

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Surgery (Hosp)				Mark Levy	Katie Chasson/Gregory Demetriou
Systems Biology	Simone Leary	Emily Baker	Trina Burrous	Mark Levy	Katie Chasson/Gregory Demetriou
Vanderbilt Hall Administration	Diane Ramirez-Riley	Jordan Hammond	Tami Bothwell	Chirelle Hitt	
Wyss Institute	Kate Yaeger	Jordan Hammond	Wanda Garland	Stefanie Brewster	

Human Resources Consultants:				
Ryan Thibodeau	2-3074		Simone Leary	2-1226
Diane Ramirez-Riley	2-2040		Kate Yaeger	2-4150
Nadgie Moten	2-1286			
Transaction Coordinators:				
Margaret Gawin-Paez	2-1601		Chirelle Hitt	2-3901
Mark Levy	2-1599		Stefanie Brewster	2-3179
Recruitment:				
Trina Burrous	2-1559		Wanda Garland	2-3984
Tami Bothwell	617-599-7940		Jennifer Vale	2-5343
Human Resources Coordinators:				
Emily Baker	2-1881		Jordan Hammond	2-1221
Faculty Services Consultants:				
Katie Chasson	2-2702		Gregory Demetriou	2-2702
For Faculty Services, please contact facappt@hms.harvard.edu				